

APPLICATION

LAND USE PERMIT and CERTIFICATE OF COMPLIANCE

PERMIT #:

DATE REC'D

PARCEL NO: 014 -

ESTIMATED PROJECT COST: \$

SITE ADDRESS (INCLUDE FIRE # & ROAD NAME)

SANITARY PERMIT # :

OWNER(S) (LAST NAME(S), FIRST NAME(S)) LIST ALL

AGENT/CONTRACTOR (Letter of Authorization Form Required)

MAILING ADDRESS (IF DIFFERENT THAN ABOVE)

ADDRESS

DAYTIME PHONE

DAYTIME PHONE

LEGAL DESCRIPTION (as appears on tax statement)

Zoning District: ☐ W-1 ☐ W-2 ☐ R-1 ☐ R-2 ☐ R-3 ☐ S-1 ☐ S-2 ☐ C-1 ☐ L-Z ☐ W-P
(Check all that apply)

Type of Land Use (Check all that apply)

☐ New Construction (circle): Principle Dwelling/Guest Dwelling/Accessory/Commercial

☐ Addition/Alteration

☐ Change of Use

☐ Sign

☐ Road Access (Circle): Town Road/County Highway

☐ Move Structure

☐ Fire Number

☐ Travel Trailer

☐ Filling

☐ Driveway Extension

☐ Permit Extension

☐ PermitTransfer

☐ Subdivision

☐ Other

Describe Project:

WITHIN 1000 FT OF LAKESHORE? ☐ YES ☐ NO

WITHIN 300 FT OF RIVER, STREAM, or LANDWARD SIDE OF FLOODPLAIN? ☐ YES ☐ NO

PARCEL AREA:

ACTUAL SETBACKS FOR ALL PROPOSED CONSTRUCTION :

FRONT:

PARCEL WIDTH:

SIDE:

NEW BUILDING COVERAGE:

REAR:

NONCONFORMING LOTS (Completion of this field only required for nonconforming lots)

DATE LOT CREATED: (Supporting documentation required)

"I (we) declare that this application (including any accompanying schedule) has been examined by me (us) and to the best of my (our) knowledge and belief it is true, correct and complete. I (we) acknowledge that I (we) am (are) responsible for the detail and accuracy of all information I (we) am (are) providing that will be relied upon by the Zoning Administrator/Town Plan Commission in determining whether to issue a permit. I (we) further accept all liability which may be a result of the Zoning Administrator/Town Plan Commission relying on the information provided in this application. I (we) agree to permit officials charged with administering the Zoning Ordinance or any other authorized person to have access to the above-described premises at any reasonable time for the purpose of inspection." I further understand that this permit expires 24 months from date of approval.

SIGNATURE OF OWNER(S) :

DATE:

DATE:

OFFICE USE ONLY

☐ CONDITIONALLY APPROVED

FEE AMOUNT \$

DATE

INIT.

☐ NOT APPROVED

AMT. REC'D \$

CHECK #

NOTES:

Authorized Signature:

DATE:

***** CERTIFICATE OF COMPLIANCE *****

HAVING INSPECTED THE PREMISES ABOVE TO DETERMINE THAT CONSTRUCTION AND/OR USE OF LAND HAS BEEN UNDERTAKEN IN COMPLIANCE WITH THE ABOVE APPLICATION AND IN CONFORMITY WITH THE ZONING ORDINANCE AND OTHER PERTINENT ORDINANCES; PERMIT AUTHORIZING USE OF THE PROPERTY FOR THE PURPOSE LISTED ABOVE IS HEREBY GRANTED. THE PERMIT EXPIRES 24 MONTHS FROM DATE OF APPROVAL.

ZONING ADMINISTRATOR

DATE

INSTRUCTION SHEET

Return completed application to: Town of La Pointe Zoning Administrator, PO Box 270, La Pointe, WI 54850

In order to speed the processing of land use permit applications submitted to the Town of La Pointe, applicants are advised that applications SHALL NOT BE CONSIDERED WITHOUT SUBMITTING **FOUR COMPLETE SETS** (one set to be the original) OF THE FOLLOWING INFORMATION:

1. Applications for Land Use Permit and Certificate of Compliance (shall be filled out in their entirety).
2. Approved Ashland County Sanitary Permit or approved Madeline Sanitary District Permit if on municipal sewer.
3. Approved Ashland County Highway Permit.
4. Approved Ashland County Building Permit (if applicable).
4. Elevations (for each side of structure, if addition/alteration existing shall be shown).
5. Site Plan. Identify all lakes, ponds, streams or wetlands. Identify relationship to streets, roads, alleys and/or easements being active, platted or reserved, wells and sanitary systems, both on or abutting aforesaid property. Identify directly adjacent land owners and property use.
6. The actual building site shall be staked out prior to the Zoning Administrator's inspection.
7. Applications for changes in land use shall identify change in detail.

NOTE: The Town of La Pointe does not require plans to be professionally drawn, however, they shall be of a legible and understandable quality which properly conveys all information necessary to complete project. Actual dimensions are preferred to scale maps. Failure to comply with the above instructions will result in delays in processing of applications. Applications for Land Use Permits shall be submitted to the Town of La Pointe Zoning Administrator.

The Wisconsin Uniform Dwelling Code (UDC) is enforced in the Town of La Pointe. It is the responsibility of the applicant to pursue required UDC Permits.

FEE SCHEDULE

Land Use Permit:	\$75.00 plus \$0.25 per square foot
*Permit Extension:	\$50.00 (conditions apply – see full fee schedule)
*Permit Transfer:	\$50.00 (conditions apply – see full fee schedule)
Move Structure:	\$ Requires Land Use Permit
Addition/Alteration/Accessory:	\$ Requires Land Use Permit
Travel Trailer/Camping Unit:	
Change of Use:	\$50.00
Road Access/ Driveway Extension:	\$50.00
Board of Appeals:	\$750.00
Request for Land Use Variance:	\$750.00
Certified Survey Map:	\$250.00 (provide 20 copies)
Subdivision Map:	\$500.00 (provide 20 copies)
Conditional Use Permit:	\$750.00
Filling	land use permit required - no fee required
Fire Number:	\$150.00 (up to two signs and posts)
Fire Number Replacement Sign:	\$50.00 each sign
Rental of Single Family Dwelling:	\$100.00 (annual renewal fees due on or before May 14) No fee required for long term month to month/monthly lease rentals
Late Fee Rental of Single Family Dwelling:	\$50.00 (assessed if property is rented prior to permit issuance)
Request for Map Change:	\$750.00 plus costs (up to \$1,500.00 in legal fees)
Sign	\$75.00
Special Meeting of the Plan Commission	\$500.00 (per meeting)

LATE FEE SCHEDULE

- Permit fees shall be doubled if project begins prior to permit issuance
- Permit fees shall be quadrupled upon 30 days after notification
- Administrative costs for warrentless complaints may be assessed to the Complainant

ZONING SCHEDULES – DIMENSIONAL REQUIREMENTS									
Zoning District	L-Z	W-1	W-2	R-1	R-2	R-3	S-1	S-2	C-1
Building Height	** 35 ft	35 ft	35 ft	35 ft	35 ft	35 ft	35 ft	35 ft	35 ft
Required Lot Area	85 ft x 50 ft	20 Acres	5 Acres	1 Acre	9,600 sq. ft.	* 9,600 sq. ft See below	3 Acres	Minimum 30,000 sq. ft.	9,600 sq. ft.
Minimum Lot Width	50 ft	660 ft	330 ft	150 ft	80 ft	80 ft	+ 250 ft	200 ft	80 ft
Yard Requirements: (Measured in Feet)							++ Inland Lots See Below		
Front:	** 5 ft	75 ft	60 ft	50 ft	30 ft	20 ft	60 ft	See ++ Below	5 ft
Side:	** 10 ft	75 ft	50 ft	30 ft	10 ft	6 ft	50 ft	50 ft	10 ft
Rear:	** 10 ft	75 ft	50 ft	40 ft	25 ft	20 ft	50 ft	(Measured from r-o-w) 30 ft	10 ft

*Minimum for one-family dwellings; one unit for every 3,000 square feet of lot area is permitted in multifamily dwellings provided the indicated minimum lot area requirements of 9,600 square feet are met.

* * As required by governing Governmental Agency

+ These frontage requirements are to be interpreted as average frontages within a given subdivision plat and as minimum frontage where single lots, not part of a subdivision plat, are involved.

+ + Shoreland lots shall conform to the Ashland County Shoreland Amendatory Ordinance